

**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS**

**June 25, 2025 Minutes**

**1. OPENING**

**A. Call to Order**

The regular meeting of the Purissima Hills Water District was called to order by President Glassman at 6:00 PM.

**B. Establishment of Quorum**

Present: President Glassman, Vice President Holtz, and Director Jordan.

Staff Present: Joubin Pakpour, District Engineer, Pakpour Consulting Group; David S. Gehrig, District Counsel, Hanson Bridgett; Tammy Rudock, Interim General Manager; Erik Walter, Operations Superintendent; Samantha Vu, Administrative Services Supervisor; Cory Burkett, Water Resources Specialist/Finance; and Alleyne LaBossiere, Financial Consultant.

**2. COMMENTS FROM THE PUBLIC** None

**3. CONSENT CALENDAR**

Director Ranganathan moved to approve the Consent Calendar. Director Stone seconded the motion. Roll call vote: 4-0. President Glassman abstained.

**4. REGULAR BUSINESS**

**A. Resolution 2025-08 Approving FY 2025-2026 Operating and Capital Budgets**

Interim General Manager (IGM) Rudock presented the proposed budget to the Board. Finance Consultant (FC) LaBossiere provided an overview of property tax revenues and the ERAF (Educational Revenue Augmentation Fund) taxes. A discussion followed among the Board members regarding the budget details. President Glassman directed staff to incorporate the suggested revisions and return with an updated budget for formal adoption at the regular August Board meeting. The Board expressed appreciation to IGM Rudock and staff for their efforts in preparing the budget within a limited timeframe.

President Glassman moved to conditionally approve the budget for the months of July and August. Director Ranganathan seconded the motion. Voice vote: 5-0 – Motion passed unanimously.

**B. Resolution 2025-09 Supporting Amendments to the Town of Los Altos Hills' Water Efficiency Landscape Ordinance, including Planned Multi-Year Reductions in the Water Conservation Factors to Reduce Outdoor Water Use**

Director Ranganathan presented the PowerPoint to the Board.

Director Ranganathan moved to approve Resolution 2025-09. President Glassman seconded the motion. Voice vote: 5-0 – Motion passed unanimously.

**C. Receive Update on and Discuss Water Supply Project and Provide Direction to Staff**

Director Jordan led the discussion, followed by Consultant Andree Lee, who provided an overview of the two key topics: the Water Supply Agreement and additional water supply opportunities. IGM Rudock noted that a joint presentation from EKI, BAWSCA, and PHWD will take place at the July Board meeting to further explain these matters. A proposed agreement will be presented to the Board of Directors for approval at the August meeting.

**5. FINANCIAL REPORTS**

FC LaBossiere presented the month-end financial statements. Director Ranganathan requested that future financial reports include comparative figures against both the previous month and the same period from the prior year. District Engineer Joubin Pakpour addressed questions regarding the discrepancies between the budgeted and actual costs for the CGLA Project, providing clarification on the variances.

**6. STAFF REPORTS**

**A. Interim General Manager**

IGM Rudock provided a brief overview of the report.

**B. Administrative Services Supervisor**

AS Vu provided an overview of the report.

**C. Operations Superintendent**

OS Walter provided an overview of the report.

**D. Water Resources Specialist**

WRS Burkett provided an overview of the report.

**7. ENGINEER'S REPORT**

District Engineer Joubin Pakpour reported that the 5-Year CIP list, annual task orders, report cards, and the close-out report for the CGLA project will be presented at the July Board meeting.

**8. DIRECTOR'S REPORT**

Director Ranganathan reported that the multi-family project on Twin Oaks is not proceeding.

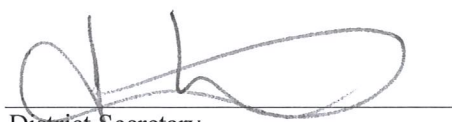
President Glassman acknowledged the passing of former Board Director Ernie Solomon and noted his obituary.

**9. AGENDA ITEMS FOR JULY 9, 2025**

- ▶ Audit
- ▶ AI Acceptable Use Policy – on to-do list
- ▶ PSAs


**10. ADJOURNMENT**

Director Ranganathan motioned to adjourn the meeting in honor of Ernie Solomon. Vice President Holtz seconded the motion, and the meeting was adjourned at 8:28 pm.



District Secretary

Approved:



Board President